



## **PACT Program Director**

The PACT Program Director will coordinate, develop, enhance, expand, and oversee grant-funded projects and collaborations with community partner organizations. The Director will provide leadership and assist in the enhancement and expansion of the program.

### **Job Description**

Serve as liaison and develop relationships with existing partner organizations including North Dallas Shared Ministries, Brother Bill's Helping Hand, Wesley Rankin Community Center, Boys and Girls Club of West Dallas and more

Provide support to the staff at The Center to ensure interactions with our community partners are of highest quality

Work with the CEO to resource and develop new relationships and opportunities for collaboration

Manage budget for PACT and work with the COO to advise of current needs and plan for new opportunities

Implement and oversee system for measurement of program outcomes; compile results for grant reports to clearly communicate outcomes, with the goal of securing additional funding and opportunities within the community

Oversee staff presence at community events and activities associated with The Center's work

Provide leadership to the efforts related to mental health in the communities of the partner organizations

Consciously create an environment for PACT staff consistent with the Mission, Vision and Values of The Center

### **Duties**

Professional and proactive work ethic

Ability to develop metrics and systems for data reporting

Strategic thinker, strong written and verbal communication skills

Proven ability to manage a staff

Excellent interpersonal and professional presentation skills

Attention to detail

Ability to build relationships with community leaders and partners

Proven ability to manage budgets

### **Experience and Education Requirements**

Bachelor's degree in business, marketing, communications, or related field

5-7 years' experience; management and/or non-profit experience a plus

An advanced knowledge of Microsoft Office (Word, Excel, Access, and Power Point), strong analytic skills

### **Our Mission**

The mission of The Center for Integrative Counseling and Psychology (The Center) is to provide accessible, high quality counseling, training, psychological evaluations, and educational testing that equip our clients to grow through life's changes and challenges.

### **A NEW NAME/CONTINUED LEGACY**

We break down barriers and make mental health education, counseling, and assessments accessible to all. With the right tools and insights, we believe people can grow through their struggles to live the life they were meant to lead.

Founded in 1968, we were known as the Pastoral Counseling Center. In 2019 with the celebration of our 50<sup>th</sup> anniversary, we adopted a new name (The Center) that reflects the expanded breadth of our work with the continued mission, vision, and legacy.

With locations throughout North Texas, our staff of close to 50 includes 37 experienced mental health professionals who represent the best and brightest in their field. They come from diverse educational backgrounds, expertise and specialties working with clients of all ages and tailor therapy, assessments, tools, and approaches to each client. The Center provides counseling and assessments for children, teens, and adults.

The Center offers a competitive salary commensurate with experience. We also offer employer sponsored Medical plans, with a Health Savings Plan option and a voluntary Vision, Dental and 401(k) Retirement plan with employer matching.

Employees also receive paid holiday and vacation time.

**Please send cover letter and resume to Amy Harman**

[aharman@thecentercounseling.org](mailto:aharman@thecentercounseling.org)